

Details of Citizenship and Social Development Mainland Study Tour Project Learning Report Award Scheme

Target

- Students of senior secondary Citizenship and Social Development;
- Schools joining CS Mainland study tours in the 2024/25 and 2025/26 school years submit their recommended project learning reports on or before the specified period as follows:

School year	The specified period
Students participating in CS Mainland study tour in the 2024/25 school year	On or before 19 December 2025
Students participating in CS Mainland study tour in the 2025/26 school year (For tours completed between October 2025 and July 2026)	Within six weeks after the CS Mainland study tours

- Each school may recommend no more than 3 project learning reports, either from two school years or from one of the school years.

Email submission application form and project learning report

- Complete the **School Recommendation Form (Appendix II)** and submit it via email (cs@edb.gov.hk) to the EDB, along with the recommended project learning reports;
- The Form can be downloaded from the following webpage or QR code.

CS Mainland Study Tours webpage	QR code
https://cs.edb.edcity.hk/tc/mst_award_scheme.php	

- The email subject should follow the format: “Nomination for Project Learning Report: XXX School”
- The attached files must be named with the school’s name, academic year, tour name,

student name, and class, such as

“XX_Secondary_School_2425_Zhongshan_Cultural_Preservation_Mainland_Study_Tour_5C_Chan_Siu_Ming”.

- Submission arrangements of written and non-written modes are as follows:

Category	Details
Written mode	• It is recommended that schools use MS Word format, and submit as an email attachment; • Handwritten reports are accepted, but must be submitted in electronic format (e.g., PDF); • If the file size is too large, schools can upload the files onto a cloud drive and submit the link via email.
Non-written mode	<u>Using models as the project learning report mode</u> Schools are requested to take photos and videos, and submit as an email attachment: • Video: The format should be MP4; the video resolution should not be lower than 1920 x 1080, and has a 4:3 or 16:9 aspect ratio in any orientation; • Photos: The format should be JPG or PDF, and the image resolution should not be lower than 8MP (3840 x 2160 pixels); • The title and brief description of the ideas behind the report should be listed in the school nomination form, and submitted as an MS Word or PDF file; • If the file size is too large, schools can upload the files onto a cloud drive and submit the link via email. <u>Using video, website, etc. as the project learning report mode</u> Schools are requested to submit as an email attachment: • The video submission arrangements and format are the same as above; • Attaching the link in the email, if the submission is a website; • The title and brief description of the ideas behind the report should be listed in the school nomination form, and submitted as an MS Word or PDF file; • If the file size is too large, schools can upload the files onto a cloud drive and submit the link via email.

Awards and announcement of results

- The Award Scheme comprises the Special Commendation Awards and the Merit Awards. Adjudication criteria of the awards are outlined in **Appendix III**.
- Reports that meet the adjudication criteria will be considered for the Merit Award, while outstanding reports may be recognised with the Special Commendation Award.
- The results will be notified to the winning schools by email tentatively in September 2026, and they will be invited to attend the awards ceremony and learning outcomes sharing session.
- Relevant details of the above will be announced in due course.

Online briefing sessions

- The EDB will conduct two identical online briefing sessions on 24 and 26 November 2025 to introduce the details of the Award Scheme to schools.
- Teachers may enroll via the EDB Training Calendar System.
(Course Code: [CDI020251479](#))



Displaying students' learning outcomes

- The EDB will adopt diversified modes to consolidate and display project learning reports, including uploading them onto the dedicated webpage of CS Mainland study tours (https://cs.edb.edcity.hk/tc/mst_sharing.php) or showing them in teacher professional development programmes. Schools should have obtained consent of the relevant parties (including students and their parents/ guardians) before submission of student work and authorise the EDB to use, edit or publish the content of student work, in whole or in part, for educational or publicity purposes. A consent form is available for downloading on the dedicated webpage of CS Mainland study tours (https://cs.edb.edcity.hk/file/public/mainland_study_tour/CS_MST_consent_form.docx).



Intellectual Property

- Schools should note and agree with the following terms:
 - a) The recommended project learning reports should be original and have not been publicised; and

b) Schools need to ensure that recommended project learning reports do not infringe any copyright and publication rights. Please visit the following website for details related to intellectual property:

<https://www.ipd.gov.hk/filemanager/ipd/en/share/publications/IP-in-Hong-Kong.pdf>

- Any project learning report that infringes any intellectual property rights will NOT be accepted. The EDB takes no liability whatsoever for such infringement.
- The EDB retains the right to edit, modify, publish, use, and display project learning reports in any form for educational and/or publicity purposes, and has the final decision of the above actions.

Personal information collection statement

- Schools should provide the necessary personal data in the School Recommendation Form and ensure accuracy and completeness of such information. Schools have to agree to authorise the EDB to release personal data (including the student's name, class and school name) for contact, results announcement, award presentation ceremony arrangements and publicity purposes. Personal information will be kept confidential and only be accessible to the personnel handling this competition. All data collected will be destroyed if they are no longer required after the competition. If schools do not provide such personal data, the EDB may not accept the project learning reports.
- For the above purposes, the name of schools and relevant persons, and the school name may be disclosed on the EDB website, other websites and/or to the media.
- Access via hyperlinks to websites other than that of the EDB implies that the users have left the EDB's website. The EDB is not liable to or responsible for any security and data protection issues in this regard.